



# FUNCTIONAL SKILLS MATHS & ENGLISH

## LEVEL 1 & 2 EXAMS

### Functional Skills Maths & English Exams

**Exam Centre** is a specialist provider of **Functional Skills** qualifications in **Maths** and **English**, offering **City & Guilds** examinations that are fully regulated and **approved by Ofqual**.

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**BOOK YOUR FUNCTIONAL SKILLS EXAM NOW!**

Please check the examination details below before entering your candidate information

Candidate surname

Other names

**Pearson Edexcel  
Functional Skills**

Centre Number

Candidate Number

**\*\*\*Past Paper 7\*\*\***

Time: 60 minutes

Paper Reference **PENW2/S07**

**English**

**Component 3: Writing  
Level 2**

**You must not use a dictionary.**

Total Marks

**My signature confirms that I will not discuss the content of the exam with anyone.**

Signature: \_\_\_\_\_

### Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- **Sign the declaration.**
- Answer both tasks.
- Use the answer space provided to complete your tasks  
– *there may be more space than you need.*

### Information

- The total for this paper is **36** marks.
- Task 1 has **21** marks and Task 2 has **15** marks.
- You will be assessed on spelling, punctuation and grammar in both tasks.

### Advice

- Read each task carefully before you start to write.
- Aim to spend about 35 minutes on Task 1 and about 25 minutes on Task 2.
- Plan your work before you start and check it when you finish.

Turn over ►

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1/1



**DO NOT USE FOR LIVE EXAMS**  
**\*\*\*PRACTICE PAPER\*\*\***

  
**Pearson**

## Task 1

### Information

The council has decided to create two new football pitches in the park and improve the existing ones.

Some people agree because:

- people of all ages love football
- it is good for health and fitness
- it helps team building and social skills.

Other people disagree because:

- the money could be spent on different things
- there will be less space for other park users
- there will be more noise and litter.

Write a letter giving your views on the council's plan.

### Writing Task

Write a letter to Magda Novak, Head of Recreation, Council Offices, Kempleford KM3 7CS.

In your letter, you should:

- discuss the arguments for and against the council's plan
- give your opinion on whether the plan should go ahead and why
- outline your own ideas to improve the park.

**You should aim to write about 250 to 300 words.**

(21 marks)

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(Total for Task 1 = 21 marks)

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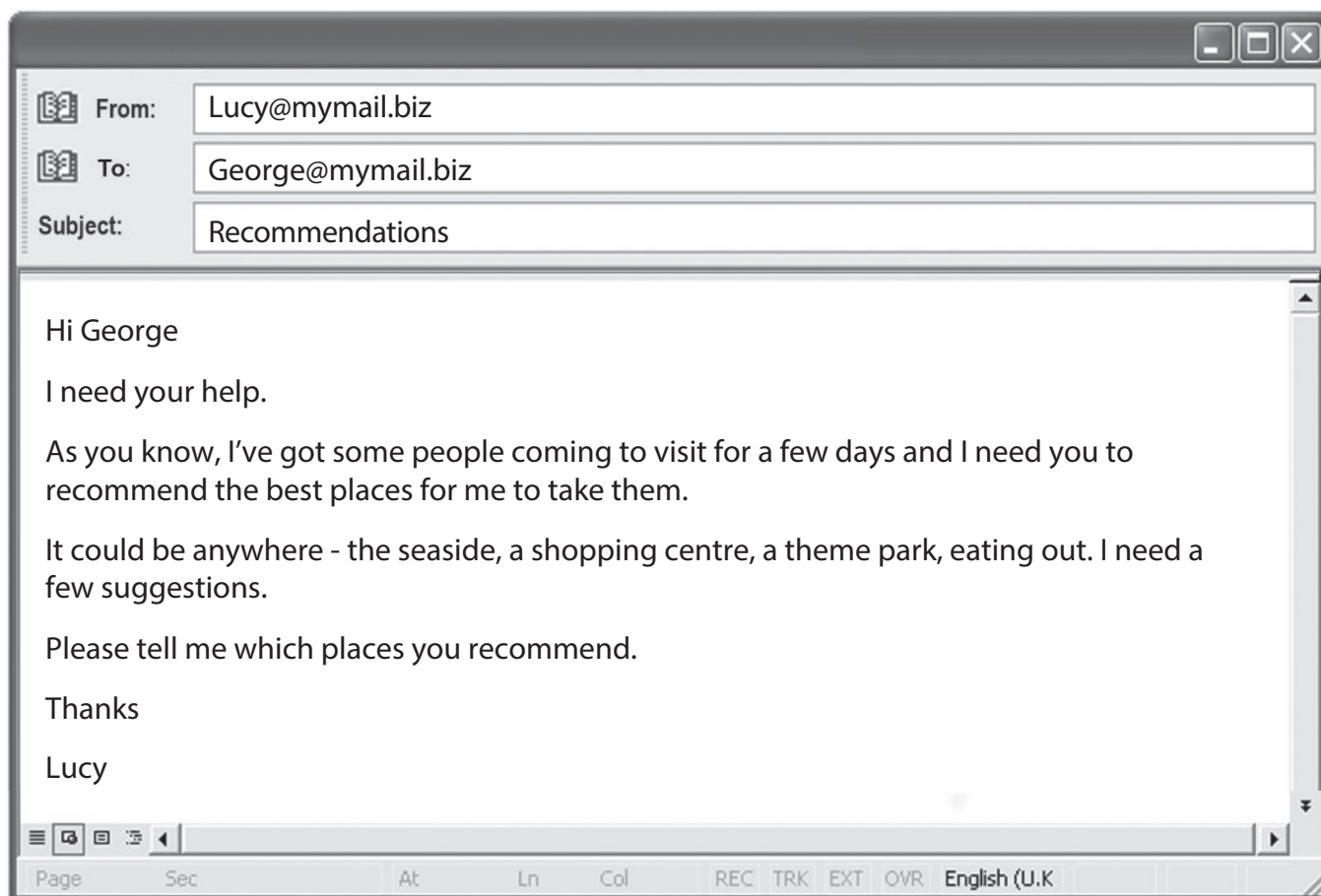
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**TASK 2 BEGINS ON THE NEXT PAGE**

## Task 2

### Information



The screenshot shows an email window with the following details:

- From:** Lucy@mymail.biz
- To:** George@mymail.biz
- Subject:** Recommendations

The body of the email contains the following text:

Hi George

I need your help.

As you know, I've got some people coming to visit for a few days and I need you to recommend the best places for me to take them.

It could be anywhere - the seaside, a shopping centre, a theme park, eating out. I need a few suggestions.

Please tell me which places you recommend.

Thanks

Lucy

At the bottom of the window, there is a status bar with the following text: Page Sec At Ln Col REC TRK EXT OVR English (U.K)

### Writing Task

Write an email to Lucy recommending places to visit.

In your email, you should:

- describe the places you are recommending
- explain why these places would be good to visit.

**You should aim to write about 200 to 250 words.**

(15 marks)

From: George@mymail.biz  
To: Lucy@mymail.biz  
Subject: Recommendations

[Dotted lines for writing]

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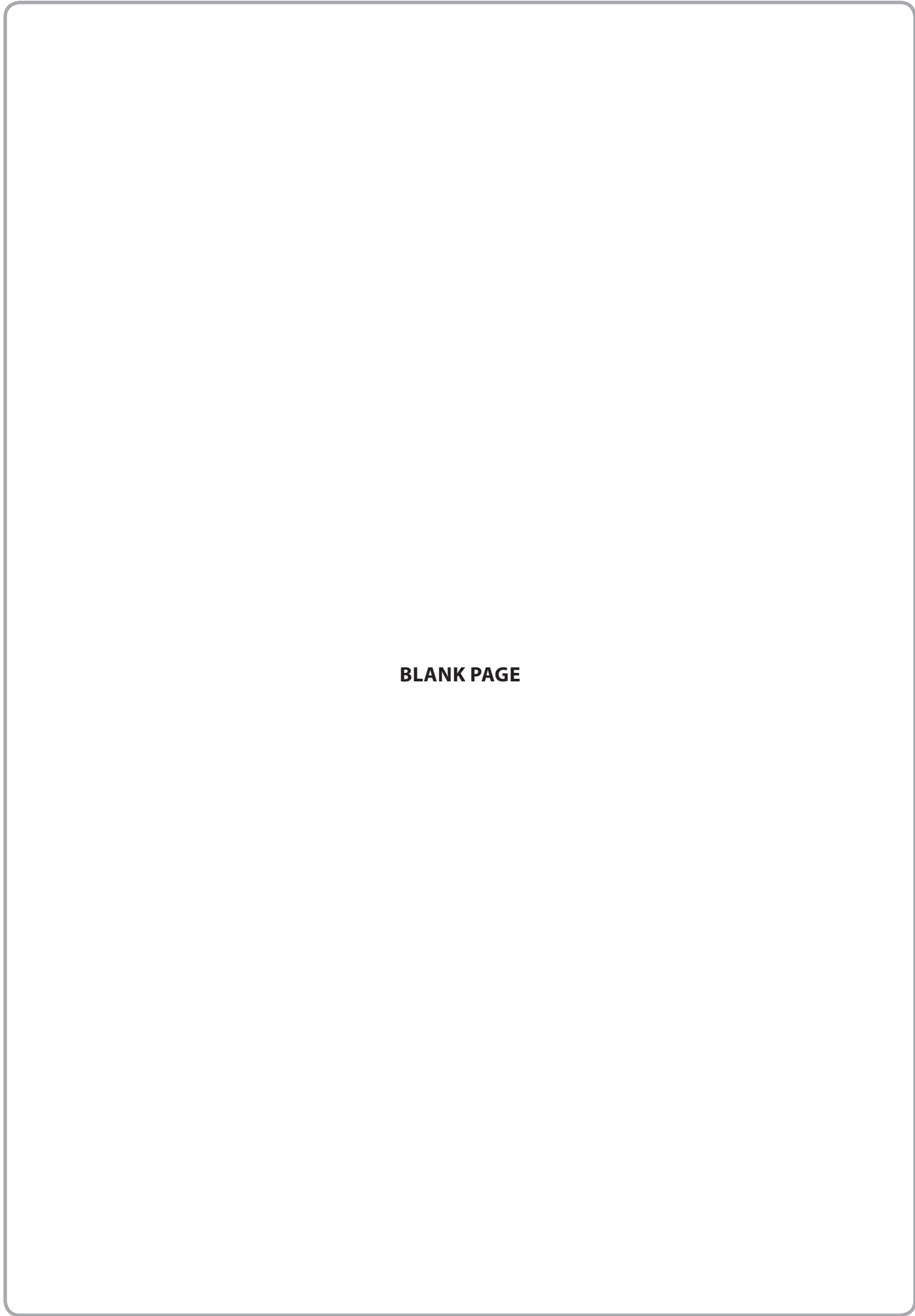
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(Total for Task 2 = 15 marks)

**TOTAL FOR PAPER = 36 MARKS**

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